

**Suncoast Information Specialists
Business Meeting Minutes
Tuesday, June 17, 2014**

Date/Time: Tuesday, June 17th, 2014, 5:30 - 8:00 p.m.

Location: SouthShore Regional Library, Ruskin, FL

Host: SIS Panel Discussion

Catering: Pizza Hut

Attendance: 20 Attendees

Minutes by: Marisa Meale

- 5:30 - 5:45pm
Sign-In/Set-up
Optional tour
- 5:45 - 6:05pm Dinner
- 6:05 - 7:45pm *Technology Roadshow*: Presentation by Al Carlson and Jessica Riggins, Membership Coordinator, Tampa Bay Library Consortium (TBLC)

Business Meeting Minutes

6:05pm - Lorri B. Robinson, Branch Manager for SouthShore Regional Library, welcomed us.

Megan Oliver also welcomed everyone, and SIS members introduced themselves.

Old Business

Approval of the April Minutes: Megan Oliver

Treasurer's Report

Jodi Geever reported that SIS had \$1,600.89 in its bank account as of today.

New Business

Call for Newsletter Announcements: Megan O'Brien

Next SIS Board Meeting

There will be a SIS Board Meeting on Tuesday, July 15th in which board members will discuss how duties will be reassigned.

Job Openings

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Bill Harris announced that there is an open position at the Temple Terrace Library for a part-time Children's Librarian and other openings at other branches of Tampa Hillsborough.

Caroline Reed was pleased to announce that Theresa Burress, who spoke at our last SIS meeting, would soon be working at New College of Florida.

Jessie Riggins noted that there are also positions in Sarasota County: at the Gulf Gate Library (currently located within Westfield Sarasota Square Mall) for an Assistant Manager, as well as an entry-level Librarian position at the Jacaranda Public Library. There is also an Emerging Technologies Librarian position in Pasco County.

Congratulations to Alison Harris

Bill Harris wanted to recognize his wife for receiving a scholarship that will help her attain her MLIS at the University of South Florida.

TBLC Presentations

Jessie Riggins mentioned that TBLC would soon be presenting at a technology conference for SEFLIN and at The Innovation Conference presented by Florida State University Libraries and the Panhandle Library Access Network (PLAN).

FLA Outreach and Programming Committee Facebook Page

Bill Harris mentioned that he and Marisa Meale co-chair the FLA Outreach and Programming Member Group. This group now has a Facebook page (<https://www.facebook.com/groups/101026976653541/>), which everyone is invited to follow. People who join the Facebook page are also asked to share any unique programming and outreach ideas by posting to the page.

Children's MakerSpace Grand Opening

Marisa Meale mentioned that the Palm Harbor Library's new MakerSpace for children is having a grand opening on July 18th at 12:30 pm. Anyone who is interested in implementing a similar space in their institution or who simply wants to know more about it is invited to attend.

Next SIS Meeting

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The next SIS meeting will take place Tuesday, August 5th at the Seminole Heights Branch Library in Tampa. The speaker from Inteladon (who was not able to attend a previous SIS meeting) will be featured.

Program

Jessie Riggins, the Membership Coordinator for TBLC, has worked with Al Carlson, a semi-retired TBLC staffer, to create the TBLC Traveling Technology Roadshow. This SIS presentation is meant to recreate the goals of the roadshow, so they highly encourage any questions.

Al began by discussing the idea of technology - he says that it is currently going through a major growth spurt. Any society with more leverage through technology has more power. Technology amplifies the output of any society. Sensory force multipliers are one kind of technology: those that simply amplified our five senses (such as binoculars or hearing aids). Brain force multipliers improve our brain power (i.e. books and computers). New digital technology allows us to make temporary things permanent.

How do we move forward with technology? Perhaps technology can be incorporated into human brain connections. We are already surpassing science fiction (Google Glass is a practical version of Geordi's visor from Star Trek).

Apps, or applications, are the future of technology, and they assist individuals in a whole range of goals. Some apps depend on other apps to function (Siri or Sam are computer interfaces that use other apps to accomplish goals). The hardware for these apps is becoming smaller and simpler.

Android and Apple are the two most common types of operating systems for devices. Apple uses Siri, while Android uses Sam, and Apple's Facetime is similar to Android's Google Voice/Hangouts (the latter apps allow for voice and/or video chat). Usually Al recommends that whatever operating system you use on your phone should determine the type of tablet you buy.

Al and Jessie are not fans of Windows 8. Google's Chromebook is useful, but it only lives in the Google universe as it is specifically designed around their suite of apps.

Gmail through Google automatically gives you 15 GB of free cloud data through Google Drive. It is like having a thumb drive that is always accessible from any device. It gives the user word processing abilities, as well as the ability to create spreadsheets, forms, presentations, and drawings. The word processing and spreadsheet creation are comparable to Microsoft's Word and Excel products (which are costly). Bill Harris

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mentioned his trepidation relating to cloud service because he always fears that it could simply fail. AI recommends always having multiple backups for any data.

Google+ is a social networking tool similar to Facebook. Users, however, can create circles of friends so that they may share information with only a particular set of people. Some individuals create private and professional accounts (which they do on Facebook as well) so that they do not have to worry about coworkers seeing some of their posts. Also, whenever users perform a Google search, Google will automatically display the Google+ webpage for the particular business or location.

Google Hangouts is an audio-visual chat service that can accommodate up to ten people in one conversation. A webcam is not necessary. Individuals can share Google documents, links, and other visuals. Google calendars can be integrated so that individuals can simply click a link on their calendar to attend the scheduled hangout. Individuals also have the option to publish the Google Hangout live on YouTube.

Evernote acts as a file folder for storing and organizing information. Individuals can upload up to 60 MB of data and can save web pages, documents, pictures, videos, etc. You can tag notes by subject matter for simple searching later. It's especially useful for clipping web pages, as one can save a simplified version of the article (without any advertisements), screenshots, or the entire web page. One can also use an Evernote add-on to highlight important information in articles to be saved. Evernote works best in the Chrome browser. Jessie and AI feel like Evernote works more seamlessly than Google Drive.

One Drive is Microsoft's version of cloud storage. Individuals get up to 7 GB of data for free.

Pocket is an app that lets individuals save things that they might be interested in reading later. It is best for temporary storage and works well for Twitter users who might want to save linked articles. It can auto save so that you do not have to be online to read the article. Also, things saved in Pocket can be sent to Evernote.

Skype is a free audio-visual chat service that has recently changed its policies to allow for up to ten individuals to chat at once (to compete with Google Hangouts).

GoToMeeting is another chat app that TBLC uses frequently with any Ask A Librarian training sessions.

Join.Me allows individuals to transfer files between computers and is especially useful when receiving IT help.

Dragon Dictation is an app for voice dictation, but users must say any punctuation marks.

Skitch allows individuals to annotate images with shapes and words; it also allows for easy blurring of people in photographs.

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FlipBoard is great for use on tablets. It is similar to a magazine and features striking graphics; one can easily turn pages by swiping.

Instructables offer great videos and step-by-step instructions for completing many tasks and projects.

AccessMyLibrary works by GPS to locate all of the libraries that are close by to your location.

NextExitHistory is a similar app that brings up any historical sites nearby through GPS. Some sites offer video, audio, and/or text.

Calibre allows you to turn your e-book collection into a personal integrated library system so that it is easily cataloged and searchable.

After Jessie and Al took some questions, the meeting adjourned around 7:45pm.

Summary:

This SIS meeting was held at SouthShore Regional Library in Ruskin. SIS had \$1,600.89 in its bank account at the time. There will be a SIS Board Meeting on Tues., July 15th, as well as an upcoming general meeting on Tues., August 5th at the Seminole Heights Branch Library in Tampa. There are currently job openings for a part-time Children's Librarian at the Temple Terrace Library, various positions in the Tampa Hillsborough System, an Assistant Manager and entry-level Librarian in Sarasota County, and an Emerging Technologies Librarian in Pasco County. Al Carlson and Jessica Riggins, Member Services Coordinator at TBLC, gave an excellent overview of technology and useful applications.